

FACT SHEET

QUORUMS – GENERAL MEETING & COMMITTEE MEETING

A quorum is required when holding an Annual General Meeting, Extraordinary General Meeting or a Committee Meeting.

Quorum for General Meetings

Section 82 (2) of the Body Corporate and Community Management (Standard Module) Regulation 2008 states that a quorum at a general meeting is at least 25% of the number of voters for the meeting, except that –

- (a) If the number of voters for the meeting is 3 or more, 2 voters must be present personally; and
- (b) If the number of voters for the meeting is fewer than 3, there is a quorum if at least 1 voter is present personally.

If there is not a quorum within 30 minutes of the time scheduled to start the meeting, the meeting must be adjourned to be held at the same place, on the same day and at the same time, in the next week.

If, at the adjourned meeting, a quorum is again not present within 30 minutes of the time of the scheduled to start the adjourned meeting, the persons present (whether personally or otherwise e.g. voting paper) form a quorum if –

- (a) The chairperson is present personally; or
- (b) The chairperson is not present personally, but a body corporate manager, exercising the powers of the chairperson under an authorisation given by the body corporate, is present personally

Quorum for Committee Meetings

Section 49 of the Body Corporate and Community Management (Standard Module) Regulation 2008 states that at a meeting of the committee, a quorum is at least half the number of voting members of the committee.

An example of this, under the regulation module is if there are 6 voting members of the committee, a quorum is 3. If there are 7 voting members of the committee, a quorum is 4.

SOURCES

<https://www.legislation.qld.gov.au/view/pdf/inforce/2017-07-03/sl-2008-0273>

Body Corporate and Community Management (Standard Module) Regulation 2008
section 49, 82, Reprint effective 01 July 2018 Page 49, 79

<https://www.legislation.qld.gov.au/view/pdf/inforce/current/sl-2008-0270>

Body Corporate and Community Management (Accommodation Module) Regulation 2008
section 49, 80, Reprint effective 01 July 2018 Page 45, 74

<https://www.legislation.qld.gov.au/view/pdf/inforce/current/sl-2008-0271>

Body Corporate and Community Management (Commercial Module) Regulation 2008
section 24, 49, Reprint effective 01 July 2018 Page 26, 48

<https://www.legislation.qld.gov.au/view/pdf/inforce/current/sl-2008-0272>

Body Corporate and Community Management (Small Schemes Module) Regulation 2008
section 43, Reprint effective 01 July 2018 Page 37